**Dementia Wellbeing Engagement Worker**

**Responsible to**: Service Manager

**Hours:** Up to 37 Hours per week.

**Location:** Onside offices

**Overall Purpose of Job:**

To promote the wellbeing of people living with dementia, their families, and carers, through the development, delivery and evaluation of a digital inclusion model designed to engage with people who may be digitally excluded and who may be experiencing anxieties over reconnecting with communities.

Achieving this by developing initiatives which deliver digital training sessions and activities through which people can engage and rebuild social skills and connectivity’s within their community.

Also working with partners, local businesses and volunteers to build capacity to deliver the service in a range of settings, building confidence for people with dementia to reconnect with society.

**Duties and Responsibilities:**

1. To deliver the project within the prescribed timescale.
2. Build a strategy for delivery of digital and technology platforms to support individuals and families living with dementia to build confidence to reconnect with society.
3. Engage with clients, carers, staff, and volunteers where there is the potential for digital inclusion and the use of assistive technology, to enhance the quality of life, increase their independence confidence and self-esteem and support family and carers who will benefit.
4. Maximise the use of assistive technology by identifying digital platforms for the support of and interaction with individuals and families living with dementia.
5. Organise a range of digital awareness activities across Worcestershire liaising with staff and partner organisations.
6. Attend and assist with the organisation of local community events and larger countywide events to promote digital inclusion for people living with dementia.
7. Organise and where necessary deliver appropriate digital training sessions.
8. Support the progression and transition of clients living with dementia who are experiencing anxieties about reconnecting with communities through the development of initiatives which will support this.
9. Be the first point of contact for families/carers with concerns about the transition of their family member living with dementia.
10. Contribute to the review and development of the project by attending regular meetings, sharing practice, and providing reports as requested.
11. Maintain own professional development to update relevant knowledge and skills using latest IT knowledge and best practice.
12. Record review and report on work done with individuals to evidence the digital inclusion and social engagement achieved outcomes.

**Networking Liaising and Promotion:**

1. Engage with partner organisations and key agencies who work with people living with dementia to:
	1. Promote the benefits of the digital champion transition work for people living with dementia.
	2. Identify areas where the model can be successfully applied within the existing services.
	3. Working closely with a range of agencies involved in delivering crafts, skills, relaxation techniques etc to become engaged with those agencies and social activities to promote within this Onside service.
2. Liaise with colleagues from external partner organisations to promote use of the digital champion transitions model.
3. Identify local businesses to support the delivery of the digital inclusion initiative.
4. Liaise with key staff at Onside to share information relating to project activity that may be mutually beneficial.
5. Promote the project by engaging with local media and interactions with social networking platforms.

**Volunteer recruitment and support:**

1. Working with the Volunteer Manager to recruit and develop existing volunteers with the skills to become digital champions, imparting information around the use of digital platforms and accessing digital resources.
2. Provide a programme of one to one and group support for the digital champion transition project volunteers.

**Monitoring and evaluation:**

1. Implement monitoring and evaluation processes following the performance reporting requirements of Onside.
2. Evaluate monitoring information produced by the project on a regular basis to report progress against the project plan.
3. Submit monitoring information as per the requirements of funding agreements with Onside for approval by your manager before submission to commissioners.
4. Maintain individual local database client management systems databases and administrative systems as agreed.

**Quality:**

1. Ability to demonstrate knowledge of dementia strategy
2. Have an in-depth understanding of the information needs of people with dementia, including those with a younger diagnosis of dementia, and their carers
3. Support the involvement of people living with dementia, families and carers in the design and delivery of the project by carrying out research to identify the need and understand best forms of engagement and delivery with the client group.
4. Ensure that feedback from stakeholders is obtained through robust feedback mechanisms and that this is actively applied to improving the project.

**Training:**

1. To undertake appropriate training and development as required
2. To identify to the Manager additional training requirements to support the smooth running of the project
3. To evaluate training undertaken and to integrate it into the work programme.

**Working practices/general:**

1. To be aware of and implement Onside’s policies regarding Health & Safety, Equality & Diversity, Confidentiality, Complaints, Data Protection.

While the job description provides the main duties and responsibilities for the position, it is not limited to and as such employees are expected to carry out any additional duties pursuant with their skills and abilities. The above may be subject to change and alteration from time to time with the prior agreement of the job holder.

**In addition, all Onside employees are expected to:**

* Work within the organisation’s stated principles and values, adhering at all times to the organisational policies, procedures and guidelines
* Demonstrate a commitment to equal opportunities, social inclusion and individual empowerment
* Show a commitment to personal, professional and organisational development.
* Contribute to organisational promotional and networking activities.
* Work flexibly and co-operatively with colleagues to support the needs of the organisation and assist with overall Community Services as required

**Onside People:**

* are **passionate** about what they do
* **value difference**
* are **creative** in their approach
* are committed to **fairness and justice**

Signed……………………………………………………………. Date………………………………

Print Name……………………………………………………………………………………………...