**Dementia Digital Access Worker**

**Responsible to**: Service Manager

**Hours:** Up to 37 Hours per week. Fixed term 6 months

**Location:** Onside offices

**Salary:** £21,500 Pro Rata

**Overall Purpose of Job:**

To increase the confidence of people living with dementia, their families and carers to access and use digital and online options and tools to improve their quality of life. To promote and facilitate digital inclusion for people living with dementia through the use of dementia friendly technology and applications.

**Key Elements of the Role**

* To research and compile a library of the digital resources that may be beneficial to people living with dementia, their families, and carers.
* To develop an individual digital needs assessment tool and process to enable more people to make use of digital resources and access opportunities to meet others, build their support networks and reconnect with their communities.
* To work on a one to one and group basis with individuals to improve digital confidence and develop IT skills.
* To improve access, understanding and confidence around using online groups, forums, Apps and assistive technology.
* To work with partners, local businesses and volunteers to encourage the development of digital options that are accessible for people living with dementia, their carers and families
* Engage with clients, carers, staff, and volunteers to understand and access assistive technology, to enhance quality of life, increase independence, improve confidence and self-esteem.
* Work with individuals on a one to one basis to conduct a digital needs assessment

**Other Responsibilities**

* Contribute to the review and development of the project by attending regular meetings, sharing practice, and providing reports as requested.
* Maintain own professional development and ensure that relevant knowledge and skills are kept up to date
* Record review and report on work done with individuals to evidence the digital inclusion outcomes are achieved.
* Engage with partner organisations and key agencies to promote the benefits of digital access for people living with dementia
* Promote the project widely including engagement with local media and social networking platforms.
* Work with the Onside volunteer team to recruit and develop existing volunteers with the skills to become digital champions, imparting information around the use of digital platforms and accessing digital resources.
* Ensure that feedback from stakeholders is obtained through robust feedback mechanisms and that this is actively applied to improving the project.
* Identify any additional training requirements to support the smooth running of the project

While the job description provides the main duties and responsibilities for the position, it is not limited to and as such employees are expected to carry out any additional duties pursuant with their skills and abilities. The above may be subject to change and alteration from time to time with the prior agreement of the job holder.

**In addition, all Onside employees are expected to:**

* Work within the organisation’s stated principles and values, adhering at all times to the organisational policies, procedures and guidelines
* Demonstrate a commitment to equal opportunities, social inclusion and individual empowerment
* Show a commitment to personal, professional and organisational development.
* Contribute to organisational promotional and networking activities.
* Work flexibly and co-operatively with colleagues to support the needs of the organisation
* Take responsibility for safeguarding appropriate to your role and raise any potential concerns with the Onside Safeguarding and Professional Guidance Lead.

**Onside People:**

* are **passionate** about what they do
* **value difference**
* are **creative** in their approach
* are committed to **fairness and justice**

Signed……………………………………………………………. Date………………………………

Print Name……………………………………………………………………………………………...